

		familiar with the concept of planning in accordance with international practice.
<b>Operational management in public institutions</b>	The course is aimed at developing practical skills in the analysis and development of business processes, operational functions, operating systems and operational strategies in public institutions	Students will gain decision-making methods in managing the organization's operations. Participate in project management, organizational change program. They will possess the skills of quantitative and qualitative analysis of information when making managerial decisions, building organizational and managerial models by adapting them to specific management tasks
<b>Business and public policy</b>	The course is aimed at creating a systematic understanding of how the business environment functions and how public policy affects the functioning of this environment; on the development of practical skills in business and entrepreneurship at the state level.	Practical skills in analyzing the business environment and the impact of public policy on it, as well as skills to develop this environment.
<b>Foreign economic policy</b>		
<b>Sustainable development, environmental and energy policies</b>	Formation of skills for analyzing the environmental and energy policy of the region, the ability to set strategic goals and develop alternative options for implementing state policy in the field of environmental and energy security of the regions based on the implementation of the sustainable development strategy for preserving and restoring the biosphere while increasing the growth of resource-intensive elements of gross domestic product	Mechanisms for the implementation of environmental and energy policies of state; ability to develop ways to solve environmental problems; applications of the principles of sustainable development to develop ways out of environmental and energy crisis

<b>Social policy</b>	Formation of skills for analyzing social policy, abilities to set strategic goals and develop alternative options for implementing state policy in the field of social relations.	Knowledge of the basic principles and mechanisms for implementing social policy. The ability to develop integrated solutions to social problems
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**Academy of Public Administration  
under the President of the Republic of Kazakhstan**

Approved by Decision of the  
Academy Academic Council  
dated \_\_\_\_ February 2020, protocol no.

**Master's program in International Relations**

**1. Name of the program:** Master's program in International Relations

**2. Duration of study:** 1 year

**3. Total ECTS:** 65

**4. Description of the program:**

Master's program "International Relations" in the specialty 6M020200 "International Relations" (hereinafter - the Program) is developed taking into account the specifics of the Ministry of Foreign Affairs of the Republic of Kazakhstan and the requirements for specialists in the field of international relations and diplomacy;

The program is designed for administrative civil servants of the A and B corps of the Republic of Kazakhstan to form the third level competencies from the Unified Competency Framework.

The curriculum of the program is adapted to modern realities and allows you to consider the ongoing changes. The program includes disciplines in international relations and international law, world and economic diplomacy, diplomatic service, protocol, and geopolitics. By agreement with the Ministry of Foreign Affairs of the Republic of Kazakhstan, new disciplines were introduced: "International Conflict Management", "Kazakhstan and the CIS Countries: Global and Regional Processes".

**Program Benefits:**

1) practice-oriented disciplines to improve the level of professional training of specialists using modern teaching methods;

2) professors - experienced practitioners, current and retired diplomats (Ambassadors, Heads of departments of the Ministry of Foreign Affairs of the Republic of Kazakhstan and other state bodies) and international teachers;

3) mastering the linguistic competence of a civil servant - study of Kazakh, English and French languages.

4) expanding the competence horizon from the UCF to the UN competencies;

5) participation in international forums and conferences, regular meetings with ambassadors and Heads of foreign diplomatic missions

6) internships at the Ministry of Foreign Affairs of the Republic of Kazakhstan and other state bodies, the possibility of undergoing foreign internships at the diplomatic missions of the Republic of Kazakhstan and leading diplomatic schools.

The partner in the implementation of the program is the Ministry of Foreign Affairs of the Republic of Kazakhstan.



Foreign partners: Vienna Diplomatic Academy (the Diplomatische Akademie Wien - Vienna School of International Studies); The Emirates Diplomatic Academy and other leading diplomatic schools.

#### **5. Goals and objectives of the program:**

*Purpose:* training practitioners in the field of international relations, capable of effectively performing work at various levels of public administration.

#### **The objectives of the program:**

- 1) to develop the basic competencies of civil servants that correspond to the characteristics of a professional state apparatus;
- 2) to form differentiating competencies of civil servants for the effective implementation of public policy in the field of international relations;
- 3) to form the key competencies of civil servants in the field of international relations in accordance with the UN competency model.

#### **Expected learning outcomes:**

Formation / development of competencies:

1) *Strategic thinking / system management* - plans, predicts and makes long-term decisions for the sustainable development taking into account possible consequences and risks; can effectively manage processes and resources (material, financial, human, etc.) by making consistent decisions that contribute to the achievement of the strategic goals of its state body with the least cost and time.

2) *Leadership* - inspires and involves employees in the effective achievement of the goals of a government agency, leading by example.

3) *Motivation for self-development* - has a high motivation for constant work on oneself, the acquisition and application of new knowledge, skills to increase personal effectiveness.

4) *Analysis and decision-making* - analyzes quantitative, verbal and other information, considers an individual task or problem as part of the overall process; can comprehensively analyze the situation (information) with the subsequent timely adoption of an effective decision.

5) *Innovation and change management* - generates new ideas, finds original solutions, offers several options for action, casts doubt on established beliefs; effectively implements changes, including through the application of a structured approach to the training, education and support of employees.

6) *Technological awareness* - keeps abreast of developments and trends in the field of modern technology; able to apply modern technology tools in professional activities.

7) *Tolerance / respect for diversity* - respects the principles of cultural and religious diversity; able to adapt appropriately to a foreign environment.

**Methods, forms, training technologies:** discussions, games, team teaching, case-study, blended learning, group quizzes, mind mapping, host debates, problem solving, brainstorming, interactive workshops, situational analysis.

## 6. Program structure and academic content

Semester	Name of the discipline	Code	Study volume
			Credit
Semester 1	<b>Basic disciplines</b>		<b>13</b>
	Language competence for civil servants (Kazakh)		3
	Language competence for public servants (English)		2
	Language competence for civil servants (French)		2
	Diplomatic and consular service of the Republic of Kazakhstan		3
	Negotiation Technology		3
	<b>Major disciplines</b>		<b>10</b>
	World diplomacy		3
	International Law and Multilateral Diplomacy		3
	International conflictology		3
	Specialized workshop: Diplomatic protocol and etiquette. Diplomatic documentation		1
	<i>Total for the semester</i>		<b>23</b>
Semester 2	<b>Basic disciplines</b>		<b>4</b>
	Language competence for public servants (English)		2
	Language competence for civil servants (French)		2
	<b>Major disciplines</b>		<b>13</b>
	Economic diplomacy		3
	Kazakhstan and CIS countries: global and regional processes		3
	Geopolitics and geostrategy: megatrends and global problems		3
	Foreign policy analysis		3
	Specialized workshop: Diplomatic protocol and etiquette. Diplomatic documentation		1
	<i>Total for the semester</i>		<b>17</b>
	<i>Internship</i>		<b>2</b>
	<b>Experimental research work of a graduate student</b>		<b>13</b>
	Experimental research work of a graduate student		11
	Internship		2
	<b>Final examination</b>		<b>12</b>
	Registration of the master's project		11
	Master project defense		1
	<i>Total amount of credits</i>		<b>65</b>



## 7. The list of disciplines

Name of discipline	Description of discipline	Expected Learning Outcomes
<b>Language competence of civil servants / Professional communications (Kazakh language)</b>	Development of skills in writing letters, analytical documents and diplomatic documentation in Kazakh language (oral and written)	Mastering professional rhetoric in the state language, skills in working with official documents and diplomatic documents, development of communication competencies, ability to speak and present to an audience
<b>Language competence of civil servants / Professional communications (English)</b>	Development of skills in writing letters, analytical documents and diplomatic documents in English (oral and written)	Mastering professional rhetoric in English, skills in working with official documents and diplomatic documents, development of communication competencies, ability to speak and present to an audience
<b>Linguistic competence of civil servants / Professional communications (French)</b>	Learning a second foreign language, mastering the necessary language skills for international experts on 4 types of speech activity: listening, reading, writing, talking	Forming the ability of foreign language communication in the professional sphere, skills to extract professionally useful information in working with special documentation in a foreign language
<b>The diplomatic and consular service of the Republic of Kazakhstan</b>	Studying the issues of the diplomatic protocol in international relations, the practice of the foreign affairs agencies of the Republic of Kazakhstan and foreign countries, the organization of work of the diplomatic corps. Studying the approaches of the Ministry of Foreign Affairs of the Republic of Kazakhstan to digital diplomacy.	Gaining knowledge and practical skills in applying the main conventions, agreements regarding diplomatic and consular relations of the Republic of Kazakhstan and foreign countries
<b>Negotiation process technologies</b>	Studying the negotiation process strategy, tactics and technologies, the process of preparing and conducting multilateral negotiations in order to successfully implement foreign policy tasks	Acquiring knowledge and practical skills in conducting diplomatic negotiations, building competencies in the negotiation process, drafting international treaties and other documents
<b>World diplomacy</b>	Studying the history of the development of diplomacy, the laws of the formation and development of the global system	Mastering the basic skills of applied analysis of international situations, a systematic approach to studying modern trends in world



	of international relations, the main factors of world politics	development
<b>International law and multilateral diplomacy</b>	Studying the principles of international law, instruments of multilateral diplomacy, the activities of international organizations	Gaining knowledge on the branches of international law, methods of resolving international disputes, the basics of the activities of international organizations
<b>International Conflictology</b>	Study of the main sources of exacerbation of the international situation, analysis of conflict factors. Analysis of international / regional conflicts, methods of settlement / prevention	Acquisition of analytic skills of modern international and regional conflicts, methods of settlement / prevention
<b>Specialized workshop: Diplomatic protocol and etiquette</b>	Diplomatic documentation. Study of the intricacies and features of the diplomatic protocol and etiquette in international relations, organization of work with the diplomatic corps, preparation and conduct of diplomatic events. Rules and drafting of diplomatic documents	Gaining knowledge of the diplomatic protocol in international relations, types and fundamentals of preparing diplomatic documentation
<b>Economic diplomacy</b>	Studying the fundamentals of economic diplomacy, the main directions, principles, methods of diplomatic support of state policy in the field of foreign economic relations, issues of attracting foreign direct investment.	Mastering the skills of applied analysis of economic diplomacy, acquiring knowledge on priority sectors of the economy, the basics of foreign economic activity of the Republic of Kazakhstan
<b>Kazakhstan and the CIS countries: global and regional processes</b>	Studying the development of modern global and regional processes in the Eurasian space, integration processes in the CIS space, analysis of the interaction of the Republic of Kazakhstan with the CIS countries, membership in international and regional organizations	Gaining knowledge on the development of integration processes, skills of multilateral analysis interactions, places and roles of the Republic of Kazakhstan in regional processes in the context of national interests
<b>Geopolitics and geostrategy: megatrends and global problems</b>	Studying fundamentals of geopolitics and geostrategy, its influence on the development of international relations; analyzing current trends and global problems of world development	Gaining knowledge on the basics of geopolitics and geostrategy, skills in analyzing events in the world; understanding of the place and role of the Republic of Kazakhstan in the geopolitical, geostrategic space. The ability to analyze modern challenges and threats and give recommendations for their prevention.
<b>Foreign policy analysis</b>	Studying the basics, methods	Gaining skills of foreign policy

	and tools of foreign policy analysis, analysis of foreign policy cases	analysis using a set of tools to solve a specific situation.
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